

भोपाल, दिनांक 1 मई 2025

क्रमांक एफ IPI-5-0029-2025-A-11.- प्रदेश में निर्यात को बढ़ावा देने के उद्देश्य से विभाग के आदेश दिनांक 24 फरवरी 2025 द्वारा जारी "मध्यप्रदेश एक्सपोर्ट नीति, 2025" अंतर्गत प्रावधानित सुविधा/सहायता उपलब्ध कराने एवं दिशा-निर्देश जारी करने हेतु राज्य शासन, एतद्वारा संलग्नक अनुसार मध्यप्रदेश निर्यात प्रोत्साहन योजना 2025 जारी करता है।

2. यह योजना मध्यप्रदेश निर्यात संवर्धन नीति, 2025 के जारी होने के दिनांक 24 फरवरी 2025 से प्रभावशील होगी।

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
शाश्वत सिंह मीना, उपसचिव.



MPIDC
MP INDUSTRIAL DEVELOPMENT
CORPORATION LTD.



INVEST
MADHYA PRADESH
— INFINITE POSSIBILITIES —

MADHYA PRADESH EXPORT PROMOTION SCHEME 2025



TABLE OF CONTENTS

1. INTRODUCTION	
2. PERIOD AND SCOPE OF EFFECTIVENESS OF THE SCHEME	
3. DEFINITIONS	
3.1. EXPORT	
3.2. EXPORTER.....	
3.3. FREE ON BOARD/ FREIGHT ON BOARD / FOB	
3.4. GREEN CERTIFICATION	
3.5. OTHER DEFINITIONS	
4. ELIGIBILITY	
5. APPLICATION PROCEDURE	
5.1. For Eligibility determination	
5.2. For Claims.....	
6. FINANCIAL INCENTIVES.....	
6.1. Assistance for First-Time Exporters (AFTE)	
6.2. Export Multiple	
6.3. Export Freight Assistance.....	
6.4. Export Infrastructure Assistance	
6.5. Export Turnover Incentive and Export Growth Accelerator Assistance.....	
6.6. Export Marketing Assistance	
6.7. Export Green Documentation Assistance	
6.8. Export Financial Assistance.....	
7. ASSISTANCE FOR DEVELOPERS OF DEDICATED EXPORT PARKS (DEP)	
8. OTHER CONDITIONS.....	
9. APPEAL	
10. AMENDMENT/RELAXATION/REPEAL.....	

11. JURISDICTION**12. FORMS (INDICATIVE)**

FORM I: COMMON APPLICATION FORM FOR ELIGIBILITY DETERMINATION

FORM II: APPLICATION FORM FOR CLAIMING INCENTIVES

Form III: Application Format by Developer for Assistance for Setting up
Dedicated Export Park

Form IV: Claim Form for Developer of Dedicated Export Park

Annexure 1: CA certificate for Value Addition in State and Minimum 25%
Export.....

Annexure 2: CA certificate To Avail Incentives.....

Annexure 3: CA Certificate for Dedicated Export Parks

Annexure 4: Affidavit For Claim - Declaration/Undertaking
(Mandatory).....

Annexure 5: Export Performance Details.....

ABBREVIATIONS

AFTE	Assistance for First Time Exporters
AGMARK	Agricultural Marketing Certification
BEE	Bureau of Energy Efficiency
BIPA	Basic Investment Promotion Assistance
BIS	Bureau of Indian Standards
BRAP	Business Reform Action Plan
CBAM	Carbon Border Adjustment Mechanism
CETP	Common Effluent Treatment Plant
CFC	Common Facility Centre
CSDDD	Corporate Sustainability Due Diligence Directive
DEP	Developers of Dedicated Export Parks
EFCI	Eligible Fixed Capital Investment
EM	Export Multiple
EODB	Ease of Doing Business
EU ETS	European Union Emission Trading System
EU	European Union
EV	Electric Vehicle
FDI	Foreign Direct Investment
FSSAI	Food Safety and Standards Authority of India
GoI	Government of India
GoMP	Government of Madhya Pradesh

ICD	Inland Container Depots
IPP 2025	Industrial Promotion Policy 2025
IPR	Intellectual Property Rights
IPS 2025	Investment Promotion Scheme 2025
ISO	International Organization for Standardization
MPERC	Madhya Pradesh Export Promotion Council
ONDC	Open Network for Digital Commerce
R&D	Research and Development
REACH	Registration, Evaluation, Authorisation, and Restriction of Chemicals
RFID	Radio Frequency Identification
SECR	Streamlined Energy and Carbon Reporting
STP	Sewage Treatment Plant
ULIP	Unified Logistics Interface Platform
ZLD	Zero Liquid Discharge

1. INTRODUCTION

To enable effective implementation of the Export Promotion Policy 2025 notified on 24th Feb 2025, the government is introducing the Madhya Pradesh Export Promotion scheme 2025. The scheme outlines a comprehensive guideline to be followed by an exporter based out of Madhya Pradesh and intending to avail incentives under the Export Promotion Policy 2025.

By ensuring standardization, transparency, and clarity, it serves as a key reference for investors and the department, reinforcing Madhya Pradesh's commitment to becoming an export hub.

2. PERIOD AND SCOPE OF EFFECTIVENESS OF THE SCHEME

1. This scheme will remain in effect for the effective duration of the Madhya Pradesh Export Promotion Policy 2025.
2. This scheme outlines the benefits and assistances available over and above the provisions of Industrial Promotion Policy (IPP).

3. DEFINITIONS

3.1. EXPORT

As defined in Investment Promotion Scheme 2025

3.2. EXPORTER

For the purposes of the Export Promotion Policy 2025, exporter will be defined as any industrial unit holding a valid Import-Export Code (IEC) issued by DGFT, engaged in exporting goods.

3.3. FREE ON BOARD/ FREIGHT ON BOARD / FOB

FOB value of exports means the value of goods at the time of crossing the customs frontier of India, including all expenses up to the point of shipment (such as inland freight, port handling, packaging, and loading), but excluding ocean freight and insurance.

3.4. GREEN CERTIFICATION

Green Certification refers to the formal recognition by authorized bodies that a unit's operations, products, or services meet specific environmental standards aimed at reducing carbon emissions and promoting sustainability. Various international standards and certifications exist across regions such as Europe, the United States, and Japan, etc and can be eligible certifications for assistance under this policy.

3.5. OTHER DEFINITIONS

As applicable and defined in Investment Promotion Scheme 2025

4. ELIGIBILITY

1. The applicant must be a Large Scale/MSME unit as defined in Investment Promotion Scheme 2025/MSME Promotion Scheme 2025.
2. The manufacturing units commencing production after the notification of Madhya Pradesh Export Promotion Policy 2025, shall be eligible to avail benefits of this scheme.
3. The company must be registered with the Director General of Foreign Trade (DGFT) and possess a valid Import Export Code (IEC).
4. The exporter must possess an RCMC (Registration-Cum-Membership Certificate) issued by an Export Promotion Council, Commodity Board, or Development Authority recognized by DGFT.
5. Only direct exports shall qualify for incentives. Deemed exports (sales within India that are treated as exports) will not be eligible.
6. Manufacturing units that export at least 25% of their total production in the claim year shall only be eligible for incentives under this policy.
7. The exporting unit must not be a defaulter of State Government or Central Government and its undertakings.

5. APPLICATION PROCEDURE

5.1. FOR ELIGIBILITY DETERMINATION

- i. To be eligible for claiming incentives under this policy, exporters must have an Intention to Invest number.
- ii. Exporters seeking incentives under the Madhya Pradesh Export Promotion Policy 2025 shall submit the application within 180 days from the commencement of commercial production against the aforementioned intention to invest, online on INVEST portal (Ref Form I).
- iii. In case of delay, the State Level Empowered Committee shall determine the eligibility as mentioned below:
 - a) If application is received within 01 year and after 180 days from the date of commencement of commercial production, then on the merit of reason of delay either delay may be condoned OR deduction on pro-rate basis may be made in assistance amount.
 - b) If application is received after 1 year and 180 days from date of commencement of commercial production, then on the merit of

reason of delay, the delay may be condoned OR deduction on pro-rate basis may be made in assistance amount or case may be rejected.

- iv. The application must be accompanied by the necessary enclosures as specified, along with affidavits duly attested by a notary on stamp paper.
- v. SLEC shall determine the eligibility of the unit for Export Promotion Policy and Export turnover incentive, Export growth accelerator assistance, and Export Freight Subsidy.
- vi. After approval by the State Level Empowered Committee, the Secretary of the Committee shall issue an official order specifying the sanctioned incentives including rate, eligibility period of assistance, maximum limit of assistance, etc.
- vii. A unit can apply for reconsideration of the case to the SLEC only once.

5.2. FOR CLAIMS

- i. After eligibility determination by SLEC, the unit shall apply for claim online on the INVEST portal. (ref Form -II).
- ii. The application must be accompanied by the necessary enclosures as specified in, along with affidavits duly attested by a notary on stamp paper.
- iii. MD, MPIDC is empowered to sanction and disburse incentives as per the eligibility determined by SLEC.
- iv. Incentives, i.e. Assistance for First-Time Exporters, Export Marketing Assistance, Export Green Documentation Assistance, Export Infrastructure Assistance, and Export Financial Assistance shall be approved, sanctioned and disbursed by MD MPIDC. However, these claims shall be processed only after the determination of eligibility under Export Promotion Policy 2025.
- v. The sanctioned assistance amount shall be disbursed to the unit via e-payment.
- vi. After the sanction of assistance amount, no interest will be payable in case of delay in disbursement.

6. FINANCIAL INCENTIVES

6.1. ASSISTANCE FOR FIRST-TIME EXPORTERS (AFTE)

- i. First-time exporters based in Madhya Pradesh shall be eligible for this assistance to offset initial export-related costs.
- ii. Unit shall be eligible to avail the assistance only once during the policy period.
- iii. **Assistance for Registration-cum-Membership Certification (RCMC) (Ref Form-II)**
 - a. The State shall reimburse actual expenses incurred for obtaining the Registration-cum-Membership Certificate (RCMC) including prescribed fees, documentation charges, legal charges, etc, excluding consultancy charges, subject to a maximum of ₹10 lakh per unit.
 - b. For availing this subsidy, the unit shall furnish CA certificate certifying the expenses incurred.
- iv. **Assistance for insurance premium (Ref Form - II)**
 - a. The State shall also reimburse export insurance premium costs, up to a ceiling of ₹25 lakh per unit.
 - b. Units can combine the amount of multiple insurance premiums paid during the first twelve months after Commencement of Commercial Production.
- v. The claim shall be submitted not later than 180 days after the end of the financial year. MD, MPIDC may condone the delay, if any.

6.2. EXPORT MULTIPLE

As per process outlined in Investment Promotion Scheme 2025.

6.3. EXPORT FREIGHT ASSISTANCE

As per process outlined in Investment Promotion Scheme 2025.

6.4. EXPORT INFRASTRUCTURE ASSISTANCE

- i. A one-time capital subsidy of 25% on eligible investment made towards the creation of export-supporting infrastructure.
- ii. The maximum subsidy available under this sub-scheme shall be ₹1 crore per unit.
- iii. Eligible infrastructure components shall include but may not be limited to testing laboratories, research and development centres, quality control/ certification facilities, and export incubation centres.

- iv. If the investment made in any infrastructure component i.e. testing laboratories, research and development centres, etc is included in EFCI under Investment Promotion Scheme 2025, the same shall not be eligible for incentives under this assistance.
- v. For availing export infrastructure assistance, the units shall submit the claim within 24 months from the date of the commencement of commercial production along with the CA/ CE certificate. (Ref Form - II)
- vi. MD, MPIDC may condone the delay in submitting the applications if valid reason is provided.

6.5. EXPORT TURNOVER INCENTIVE AND EXPORT GROWTH ACCELERATOR ASSISTANCE

- 1. The incentive shall be applicable on incremental export from the second year of export operations (i.e. 12 months after date of first export consignment) and shall be provided for a maximum period of five years.
- 2. The claim shall be submitted on the annual basis not later than 180 days after the end of every financial year during the eligibility period. MD, MPIDC may condone the delay.
- 3. For availing these incentives, the unit shall furnish CA certificate verifying the annual turnover, annual incremental FOB value of Exports, etc. (Ref Form - II)

i. Export Turnover Assistance

- a. To reward sustained export growth, eligible units shall receive an incentive equivalent to 10% of the annual incremental Free on Board (FOB) value of exports.
- b. The total assistance available under this sub-scheme shall not exceed ₹2 crore per unit for the entire scheme / policy period.
- c. This assistance shall be maximum for 5 years.

ii. Export Growth Accelerator Assistance

- a. The sectors eligible under this scheme shall include:
 - i. Footwear and accessories
 - ii. Gems and jewellery
 - iii. Toys and accessories
 - iv. Optical, medical, and surgical instruments
 - v. Plastics and rubber
 - vi. Furniture
 - vii. Electric vehicle components
 - viii. Advanced Chemistry Cell components

- ix. Electronics
- x. Drones
- xi. White goods
- xii. Capital goods

- b. Eligible units shall receive an additional incentive of 5% on the annual incremental FOB value of exports.
- c. The incentive shall be capped at ₹30 lakh per unit per annum.
- d. This assistance shall be maximum for 5 years.

6.6. EXPORT MARKETING ASSISTANCE

- i. The State shall reimburse 75% of expenses incurred by export units for participation in national and international trade fairs, exhibitions, and buyer-seller meets.
- ii. The assistance can include Registration/ Participation Charges, Stall charges, transportation charges (upto 3 people) and any other relevant expenditure.
- iii. The claim shall be submitted on the annual basis not later than 180 days after the end of every financial year during the eligibility period. MD, MPIDC may condone the delay.
- iv. For availing this subsidy, the unit shall furnish CA certificate certifying the expenses incurred. (Ref Form - II)
- v. The maximum assistance shall be limited to ₹5 lakh per unit per annum.
- vi. Unit should apply to avail this assistance on an annual basis, for up to five years.

6.7. EXPORT GREEN DOCUMENTATION ASSISTANCE

- i. The State shall reimburse up to 50% of expenses incurred by export units on documentation and certification for green and sustainable exports.
- ii. The assistance shall be limited to ₹20 lakh per unit per annum and shall be available for a duration of five years.
- iii. The claim shall be submitted on the annual basis not later than 180 days after the end of every financial year during the eligibility period. MD, MPIDC may condone the delay.
- iv. Under the aforementioned financial limit or time limit, a unit can apply for reimbursement of expenses incurred for registering more than one certification/ documentation. Each unit shall be eligible to avail this assistance for multiple documentation as a single claim on an annual basis, for up to five years.

- v. Eligible activities shall include certifications related to but not limited to green energy, energy efficiency, IGBC Gold/Platinum standards, and compliance with national and international environmental regulations such as EU ETS, CBAM, and Net-Zero frameworks. These certifications shall be issued by recognized / reputed national or international organisations/ institutions only.
- vi. For availing this subsidy, the unit shall furnish CA certificate certifying the expenses incurred.

6.8. EXPORT FINANCIAL ASSISTANCE

- i. Exporting units shall be eligible for an interest subsidy of up to 5% on pre-shipment and post-shipment rupee export credit.
- ii. The claim shall be submitted on the annual basis not later than 180 days after the end of every financial year during the eligibility period. MD, MPIDC may condone the delay.
- iii. Unit must submit the Letter of Credit, Order copy, Commercial Invoice, Bank certificate for export credit sanctioned and disbursed, Repayment schedule, etc.
- iv. Under the aforementioned financial limit or time limit, a unit can apply for reimbursement of expenses incurred for more than one shipment/ consignment. Each unit shall be eligible to avail this assistance for multiple shipments/ consignments as a single claim on an annual basis, for up to five years.
- v. The total assistance under this sub-scheme shall not exceed ₹50 lakh per unit over a five-year period.

7. ASSISTANCE FOR DEVELOPERS OF DEDICATED EXPORT PARKS (DEP)

- 1. The assistance for developing DEPs shall be applicable exclusively to private sector participants. Projects or ventures developed under the Public-Private Partnership (PPP) model shall be determined on case-to-case basis.
- 2. The Park developer shall submit the proposal for establishment of Dedicated Export Park along with Detailed Project Report and other necessary documents to MPIDC (Ref Form III). The eligibility shall be subject to the following conditions:
 - a. Dedicated Export Parks (DEPs) shall be developed over a minimum area of 25 acres, with at least 70% of their occupants being export-oriented units (EOUs).

- b. To qualify as an EOU, the company must have a proven track record of exporting more than 25% of their production over the last three financial years.
- c. For new establishment to qualify as an EOU, the company must export more than 25% of their production atleast once in the first three (3) financial years. Unit shall submit a self-declaration on stamp paper for this purpose.
- d. At least 20% of the allotted plots in the DEP shall be reserved for Micro, Small and Medium Enterprises (MSMEs).
- e. Each DEP shall include shared infrastructure and common facilities including but not limited to:
 - i. Utilities and logistics infrastructure
 - ii. Internal transportation systems
 - iii. Warehousing
 - iv. Common facilities for processing, sorting, packaging, labelling, and marking
 - v. Port and terminal infrastructure
 - vi. Custom clearance facilities
3. SLEC shall provide in Principle approval of the proposal and based on the proposal, broadly defining the following:
 - a. Timeline for the completion of the project.
 - b. Investment.
 - c. Infrastructure to be developed.
4. The timeline for the completion of the project as determined by SLEC can be extended twice for a period of 1 year each by MD, MPIDC based on merits.
5. If the developer fails to complete the project, despite the extension provided, the in-principle approval granted by SLEC shall stand cancelled.
6. The developer of the Dedicated Export Park can file an appeal within 180 days in SLEC against the cancellation of the approval of project.
7. SLEC shall be authorised to review the appeal and take decision on the basis of merits of the case.
8. The Dedicated Export Park developer shall submit the application in the prescribed format (Form IV) within 180 days of completion of the Export

Park along with the supporting documents to the Managing Director, MPIDC for sanctioning assistance.

9. The eligibility for the Assistance shall be determined by SLEC. The developer shall furnish work completion certificates, CA certificates and CE certificates for the investment in Dedicated Export Park.
10. The following fiscal incentives are available for the developers of Dedicated Export Parks:
 - a. Reimbursement of Stamp Duty and Registration Charges:

100% reimbursement of stamp duty and registration charges shall be provided on the purchase of land for setting up the DEP.
 - b. Fixed Capital Assistance for Infrastructure Development: Reimbursement of 50% of the fixed capital investment or ₹20 Lakh per acre on fixed infrastructure, whichever is lower, subject to a maximum of ₹40 Crores per project.
 - i. Fixed capital assistance shall exclude investment on land and infrastructure meant for dwelling units and common processing facilities and waste management systems.
 - ii. The assistance shall be released in two equal instalments of 50% each, on a milestone basis.
 - c. Assistance for Common Processing Facilities: Capital assistance of up to 25% shall be provided for the development of common processing, testing, quality assurance, and research and development (R&D) facilities. Such facilities may include, but are not limited to, infrastructure for sorting, packaging, labelling, and marketing, subject to a maximum assistance cap of ₹25 Crores. It shall be mandatory for the park developer to include a customs clearance facility in the park.
 - d. Green Industrialization Assistance:
 - i. A capital subsidy of 50%, up to a maximum of ₹5 Crores, shall be provided for the establishment of waste management systems such as Effluent Treatment Plants (ETPs), Sewage Treatment Plants (STPs), and other pollution control devices.
 - ii. An additional capital subsidy of 50%, up to a maximum of ₹10 Crores, shall be provided for setting up Zero Liquid Discharge (ZLD) systems.
11. For any further clarification/ information the provisions outlined in the Investment Promotion Scheme 2025 for Private Industrial Park shall be adhered to.

8. OTHER CONDITIONS

1. Incentives and financial assistance under this policy shall be applicable only to the manufacturing units or dedicated export park developer.
2. The incentives application shall be processed and disbursed by the respective departments/ nodal agency depending upon the category of industrial unit i.e. either Department of MSME or Department of Industrial Policy and Investment Promotion through its nodal agencies.
3. Exports must comply with the Foreign Trade Policy (FTP) of India and all regulatory norms.
4. Products restricted under India's negative export list or those under government embargo (under restricted or prohibited export items listed under DGFT's ITC (HS) classification) are not eligible.
5. The company shall submit a brief annual export report detailing shipments, revenue, and impact on employment. (Annexure – 5).
6. All the other Terms and Conditions outlined in Investment Promotion Scheme 2025 shall be met (if applicable).

9. APPEAL

An appeal against the decision of the State Level Empowered Committee can be made through MPIDC before the "Cabinet Committee on Investment Promotion" (CCIP) within three months from the date of receipt of the decision. The CCIP will be able to relax the delay in late appeals based on merits.

10. AMENDMENT/RELAXATION/REPEAL

Notwithstanding anything contained in the provisions under the scheme, Department of Industrial Policy and Investment Promotion, Government of Madhya Pradesh at any time:

- Will be able to modify or cancel this scheme,
- Will be able to relax the implementation of the provisions of this scheme,
- Can issue instructions and guidance with a view to facilitate the implementation of the Scheme or to remove discrepancies and to interpret the provisions of the Scheme

11. JURISDICTION

Any dispute, controversy, or claim arising out of or in connection with the MP Export Promotion Policy 2025, including any issues related to its interpretation, performance, or breach, shall be subject to the exclusive jurisdiction of the courts located in the state of Madhya Pradesh, India.

12. FORMS (INDICATIVE)

These forms are in continuation to the forms outlined in Investment Promotion Scheme 2025.

FORM I: COMMON APPLICATION FORM FOR ELIGIBILITY DETERMINATION

Please fill all applicable/ relevant sections of Form 2 (Investment Promotion Scheme 2025) in addition to the information required below

1	Import Export Code	
2	Date of obtaining Certification	
3	Registration-cum-Membership Certification (RCMC) ID	
4	Date of obtaining Certification	
5	Validity: Yes/ No	
6	Validity End Date	
7	Sector	i) Footwear and accessories, ii) Gems and Jewellery, iii) Toys and accessories, iv) Optical, photographic, medical and surgical instruments, v) Plastic and rubber, vi) Furniture, vii) EV Transport equipment, viii) ACC cell components, ix) Electronics, x) Drones, xi) White Goods, xii) Capital Goods xiii) Others, please specify ----- -----
8	Details of product (s) to be exported and capacity (IEM to be enclosed) (CA certificate as per Annexure 1, if applicable)	
	Product (s) manufactured	Value Addition in MP (Approximate value)
	Total annual capacity of each product manufactured	
i		
ii		
iii		
iv		
v		
9	Certificate of Origin from Madhya Pradesh	Yes/ No

This is to Certify that:

I / We hereby certify that the particulars given above and in the appended enclosures are true and correct to the best of my/our knowledge and belief and that no material facts have been concealed or suppressed.

Place:

Date:

Signature of authorized signatory:

Name:

Designation:

FORM II: APPLICATION FORM FOR CLAIMING INCENTIVES

Please fill all applicable/ relevant sections of Form 3 (Investment Promotion Scheme 2025) in addition to the information required below

i. Incentives under AFTE

Registration-cum-Membership Certification (RCMC)	
Registration ID	
Date of obtaining Certification	
Total expenditure incurred for obtaining the Certification	
i. RCMC Fees ii. Legal fees iii. Documentation Charges iv. Any other charges	
Amount claimed (₹)	
For Registration cum Membership Certification	
1. Copy of Certification received. 2. Invoice pertaining to application & processing of Certification application with proof of payment (Net Banking/NEFT/RTGS/DD/Cheque). 3. Any other document deemed relevant. 4 CA certificate certifying the expenses incurred	
Export Insurance Premiums	
Insurance Policy Number	
Date of obtaining Insurance	
Amount Insured (₹)	
Premium Paid (₹)	
Add details of multiple Insurance Premiums for first 12 months in separate Rows	
Documents to be submitted	
For Insurance of exports	
1. Copy of Insurance policy 2. CA certificate based on the invoice certifying the insurance premium paid 3. Any other document deemed relevant.	

ii. **Incentives under Export Infrastructure Assistance**

Export Infrastructure Assistance	
Description	Expenditure (In Crores)

Documents to be Attached:

- Certificate/assessment by Chartered Engineer/Chartered Accountant certifying expenditure incurred in setting up of amenities (including item wise expenditure verification).
- Attach a brief overview of the established Infrastructure developed.

iii. **Export Turnover Incentive and Export Growth Accelerator Assistance**

(i)	Name of the products exported		
	Details	Quantity	Value (in ₹)
(ii)	Annual Export of claim year (in case of expansion/diversification only for the expanded or diversified unit)		
(iii)	Free on Board (FOB) Value of previous year, Year.....		
(iv)	Free on Board (FOB) Value of current year, Year.....		

Documents to be Attached:

- Certificate by Chartered Accountant certifying FOB value and Annual Exports as per Annexure 2.
- Any other relevant document.

iv. Export Green Documentation Assistance

1	Details of Certification Applied for	
2	Certifying Agency	
3	Date of commercial production	
4	Date of Obtaining the Certification	
5	Period of Validity	
6	Type of Certification (Please ✓ the appropriate box)	Domestic <input type="checkbox"/> International <input type="checkbox"/>
7	Fee Paid for the certification	
8	Amount Claimed	
Documents to be submitted: a. CA certificate for Statement of expenditure b. Copy of Certificate received c. Invoice pertaining to application fee & processing fee of certification with proof of payment (Net Banking/NEFT/RTGS/DD/Cheque) d. Any other document deemed relevant		

v. Export Financial Assistance

1	Type of Credit	Pre-Shipment <input type="checkbox"/> Post-Shipment <input type="checkbox"/>
2	Amount of Credit/ Loan	
3	Interest Charged by Bank	
4	Period of Credit	
5	Amount Claimed	
Documents to be submitted: a. CA certificate for interest paid b. Letter of Credit, Order copy, Commercial Invoice (as applicable) c. Bank certificate for export credit sanctioned and disbursed (if available) d. Repayment schedule (if applicable) e. Any other document deemed relevant		

Additional Documents to be enclosed:

- CA certificate as per Annexure 1 for value addition and for certifying minimum 25% export of the total production.
- Any other document deemed relevant.

vi. Export Marketing Assistance

1.	Name and details of the event	
2.	Domestic or International	
3.	Date of the event participated	
4.	Expenditure incurred (head wise) for upto 3 people (in ₹)	

Documents to be Enclosed:

- Certificate/assessment by Chartered Accountant certifying expenditure incurred in participating in the marketing event (including item wise expenditure verification).
- Attach a brief overview of the marketing event participated and its outcomes.

This is to Certify that:

I / We hereby certify that the particulars given above and in the appended enclosures are true and correct to the best of my/our knowledge and belief and that no material facts have been concealed or suppressed.

Place:

Date:

Signature of authorized signatory:

Name:

Designation:

FORM III: APPLICATION FORMAT BY DEVELOPER FOR ASSISTANCE FOR SETTING UP DEDICATED EXPORT PARK

To,
The Managing Director,
MP Industrial Development Corporation
HO Bhopal
Madhya Pradesh.

Subject: Regarding providing assistance for setting up of Dedicated Export Park under "Madhya Pradesh Export Promotion Policy 2025".

I/We have proposed to establish a Dedicated Export Park in District, Madhya Pradesh. The detailed information for providing assistance under the "Madhya Pradesh Export Promotion Scheme 2025" is as follows:

#	Details and Information	
1.	Name of the Agency/Institution/Developer	
2.	Proposal ID under Intention to invest and date	
3.	Contact Address: Telephone: E-mail:	
4.	Registered Office Address: Telephone: E-mail:	
5.	Full Address of the Site of the Dedicated Export Park	
6.	Proposed area of the Dedicated Export Park (in acres)	
7.	Proposed maximum occupancy of Dedicated Export Park	
8.	Name of Industries proposed to be Established (70% Export Oriented Units)	
9.	Proposed date of Completion of Establishment/Development (on milestone basis)	
10.	Proposed expenditure in Infrastructure Development	
11.	<ul style="list-style-type: none"> Proposed expenditure in establishing waste management systems (such as Effluent Treatment Plant, Sewage Treatment Plant, pollution control devices, etc.) Proposed Expenditure in establishing Zero Liquid Discharge facility 	
12.	Details of Proposed Common Processing Facilities to be Established	
13.	Proposed Expenditure in establishing Common Processing Facilities as mentioned in point 12	
14.	Necessary Permissions Obtained as on date	

Documents to be enclosed:

- Copy of GST registration certificate
- Copy of Proposal ID under intention to invest
- Copy of Board Resolution for authorized signatory
- Copy of Detailed Project Report
- Land Related Documents
- Layout map and plan

This is to Certify that:

I / We hereby certify that the particulars given above and in the appended enclosures are true and correct to the best of my/our knowledge and belief and that no material facts have been concealed or suppressed.

Place:

Date:

Signature of authorized signatory:

Name:

Designation:

FORM IV: CLAIM FORM FOR DEVELOPER OF DEDICATED EXPORT PARK

To,
The Managing Director,
MP Industrial Development Corporation
HO Bhopal
Madhya Pradesh.

Subject: Regarding providing assistance for setting up of Dedicated Export Park under "Madhya Pradesh Export Promotion Policy 2025".

I/We have established a Dedicated Export Park in District, Madhya Pradesh. The detailed information for providing assistance under the "Madhya Pradesh Export Promotion Scheme 2025" is as follows:

1.	Name of the Agency/Institution/Developer	
2.	SLEC approval Date	
3.	GST Number and Date	
4.	Proposal ID under Intention to invest and date	
5.	Commencement of commercial operation date	
6.	Authorized signatory: Name Telephone: E-mail:	
7.	Registered Office Address: Telephone: E-mail:	
8.	Full Address of the Site of the Park	
9.	Type of land	Govt /Private
10.	Area of the Park (in acres)	
11.	Maximum total occupancy	
12.	Current occupancy as on date of application	
13.	Name of current occupants:	
14.	Actual Expenditure in Stamp Duty and Registration charges for purchase of land	
15.	Expenditure in Infrastructure Development i. Internal Road development ii. Internal Power Infrastructure iii. Internal Water Infrastructure iv. Internal Drainage Infrastructure v. Internal Gas Pipeline vi. Compound Walls vii. Any other please specify	
16.	• Expenditure in establishing waste management systems (such as Effluent Treatment Plant, Sewage Treatment Plant, pollution control devices, etc.).	

	• Expenditure in establishing Zero Liquid Discharge facility	
17.	Details of Common Processing Facilities Established	
18.	Expenditure in establishing Common Processing Facilities as mentioned in point 17	
19.	Necessary Permissions Obtained	

Documents to be enclosed:

1. Intimation letter of SLEC
2. Copy of GST registration certificate
3. Copy of Proposal ID under intention to invest
4. CE certificate for completion of infrastructure
5. Copy of Board Resolution for authorized signatory
6. Land Related Documents
7. Certificate/assessment by Chartered Engineer and Chartered Accountant certifying expenditure incurred in setting up of amenities (including section wise expenditure verification and investment start and completion dates), Ref Annexure 3.
8. Consent to Establish and Consent to Operate issued by the MPPCB
9. Certificate from Pollution Control Board in respect of the establishment and operation of respective amenities.
10. Layout map and plan approved by the competent authority
11. Work Completion certificate issued by Contractor/any other competent authority, for the infrastructure developed as approved by SLEC.
12. Milestone Certificate as per Form 8 of Investment Promotion Scheme 2025
13. Copy of cancelled cheque

This is to Certify that:

I / We hereby certify that the particulars given above and in the appended enclosures are true and correct to the best of my/our knowledge and belief and that no material facts have been concealed or suppressed.

Place:

Date:

Signature of authorized signatory:

Name:

Designation:

Annexure 1: CA CERTIFICATE FOR VALUE ADDITION IN STATE AND MINIMUM 25% EXPORT**CHARTERED ACCOUNTANTS CERTIFICATE**

This is to certify that M/s, having its registered office at, is applying for claiming incentives under Exports Promotion Scheme under new unit/Expansion/ Diversification for the claim year

Amount in ₹

Details of product (s)				
Product (s) manufactured	Total annual capacity of each product manufactured	Export Quantity	Export Value	Value Addition in MP (Approximate value)

The above details have been verified from the books of accounts, GST returns (GSTR-1 & GSTR-3B), financial statements, and relevant supporting documents of M/s..... [Unit Name].

This certificate is issued based on the documents and information submitted by the entity and is true and correct to the best of our knowledge and belief.

Name.....

Signature & Seal.....

Membership No

Place:

Date:

Note: Above details should be certified by the Chartered Accountant on his letter head only.

Annexure 2: CA CERTIFICATE TO AVAIL INCENTIVES**(Export Turnover Assistance and Export Growth Accelerator Assistance)****CHARTERED ACCOUNTANTS CERTIFICATE**

This is to certify that M/s, having its registered office at, is applying for claiming Exports Turnover Assistance under new unit/Expansion/ Diversification for the claim year

OR / AND

This is to certify that M/s, having its registered office at, operating in sector (*Footwear and accessories, Gems and Jewellery, Toys and accessories, Optical, photographic, medical and surgical instruments, Plastic and rubber, Furniture, EV Transport equipment, ACC cell components, Electronics, Drones, White Goods, Capital Goods*) is applying for claiming Exports Growth Accelerator Assistance under new unit/Expansion/ Diversification for the claim year

The unit has the exports & Free on Board (FOB) value details as mentioned below:

Amount in ₹

1.	Name of the products exported		
	Details	Quantity	Value (in ₹)
2.	Annual Export of claim year (in case of expansion/diversification only for the expanded or diversified unit)		
3.	Total Production in claim year		
4.	Free on Board (FOB) Value of previous year, Year.....		
5.	Free on Board (FOB) Value of current year, Year.....		

The above details have been verified from the books of accounts, GST returns (GSTR-1 & GSTR-3B), financial statements, and relevant supporting documents of M/s..... [Unit Name].

This certificate is issued based on the documents and information submitted by the entity and is true and correct to the best of our knowledge and belief.

Name.....

Signature & Seal.....

Membership No

Place:

Date:

Note: Above details should be certified by the Chartered Accountant on his letter head only.

Annexure 3: CA CERTIFICATE FOR DEDICATED EXPORT PARKS**(Certificate for DEP Assistance)**

We hereby certify that having its unit at..... operating in the have made the following fixed capital investment during the period of Investment from..... To.....

S. No.	Fixed Capital Investment	Fixed Capital Investment Amount (in ₹)
1	For Export Park	
2	Cost of development of infrastructure	
	Internal Road and Approach Road	
	Internal Power Infrastructure	
	Internal Water Infrastructure	
	Sewage & drainage network	
	Internal Gas Pipeline	
	Others, please specify	
3	Cost of development of Common Processing Facilities	
	Testing facilities	
	R&D facilities	
	Custom Clearances Related Facility (Mandatory)	
	Logistics Facilities	
	Transportation Infrastructure	
	Warehouses	
	Common Processing, Sorting, Packaging, Labelling	
	Port and Terminal Facilities	
	Other common facilities (please mention)	
4	Green Industrialization facilities (ETP, STP, ZLD)	
	ETP/STP	
	ZLD	
	Others, please specify	

Annexure 4: AFFIDAVIT FOR CLAIM - DECLARATION/UNDERTAKING (MANDATORY)**(On Non-Judicial Stamp Paper of ₹ 1000)**

I/We, _____, S/o, D/o, W/o _____, residing at _____, in my/our capacity as the authorized representative of M/s _____, having registered office at _____, do hereby solemnly affirm and declare as follows:

1. I/We have applied for assistance under the Madhya Pradesh Export Promotion Policy 2025 to _____ and affirm that the information provided in the application dated _____ is true and correct to the best of my/our knowledge and belief.
2. I/We hereby certify that the entity _____ for whom the application has been made have not been penalized under any of the following Acts (as amended from time to time):
 - o The Customs Act, 1962,
 - o The Central Excise Act 1944,
 - o Foreign Trade (Development & Regulation) Act 1992,
 - o The Foreign Exchange Management Act, 1999; and
 - o The Conservation of Foreign Exchange, Prevention of Smuggling Activities Act, 1974
 - o GST Acts
3. I/We am/are not a declared defaulter or insolvent by the State Government/ Central Government or any of its undertakings.
4. None of the Directors/Partners/ Proprietor/Karta/Trustees of the company/firm/HUF/Trust, (as the case may be), is/are a Director(s)/Partner(s)/ Proprietor/Karta/ Trustee in any other Company/ firm / entity which is on the Denied Entity List (DEL) of DGFT.
5. I/We undertake to abide by the provisions of the Foreign Trade (Development and Regulation) Act, 1992, as amended from time to time, the Rules and Orders framed there under the Foreign Trade Policy and the Handbook of Procedures
6. I hereby declare that exports made on re-export basis and deemed exports have not been included and also any exports with disclaimer has not been counted as 'per status holder provisions detailed in Foreign Trade Policy.
7. I hereby declare that only such exports has been taken into account for seeking recognition, which has been realized by me in our bank account directly from overseas.
8. The developed industrial infrastructure has been built for the Dedicated Export Park mentioned in the application is of ₹..... and is of good quality. (If applicable)

9. The established waste management system/systems of ₹..... have been developed for the unit mentioned in the application and comply with the prescribed standards. (If applicable)
10. The established Common Facility Centres of ₹..... have been developed for the unit mentioned in the application and comply with the prescribed standards. (If applicable)
11. The assistance received for Development of Dedicated Export Park is of ₹..... till date and is of good quality. (If applicable)
12. That I/We affirm the receipt of the following incentives as per the prescribed norms:
 - a. Under Assistance for First-Time Exporters (AFTE) the claim for Registration-cum-Membership Certification is _____ against which has received ₹_____ and the claim for export insurance premium is ₹_____ against which has received ₹_____.
 - b. With respect to Export Infrastructure Assistance has received one-time subsidy of ₹_____ on export infrastructure (testing labs, R&D centres, export incubation centres, etc) investment, up to ₹1 Crore.
 - c. Under Export Turnover Assistance has received ₹_____ on annual incremental Free Onboard (FOB) value, till date.
 - d. Under Growth Accelerator Assistance for sector _____ has received ₹_____ as additional assistance on annual incremental Free Onboard (FOB) value, till date.
 - e. Under Export Marketing Assistance has claimed ₹_____ and received ₹_____ reimbursement till date.
 - f. Under Export Green Documentation Assistance has received ₹_____ till date.
 - g. Has claimed ₹_____ as subsidy on bank interest rates on pre and post-shipment and received ₹_____ reimbursement till date.
13. Has received ₹_____ as subsidy/ assistance/ reimbursement from _____ Department/ Nodal Agency, Government of Madhya Pradesh under the _____ Policy/ Scheme as on _____.
14. I/We declare that I/we have received total assistance of ₹..... from Government of India under the(policy/ scheme) as on(Date).
15. I/We fully understand that under the Industrial Promotion Policy – 2025, under clause 10.1.4 'in no case shall the investment assistance or any other assistance under this policy exceed the fixed capital investment made by the investor'.
16. I/We undertake to utilize the incentive amount claimed strictly for the purpose mentioned in the application and will not misuse the released amount for any benefits not prescribed under the policy.
17. I/We hereby pledge that if I/We violate any of the conditions/provisions mentioned in the above notification/rules, the department shall have full authority to cancel/withdraw the benefit as per the rules. Furthermore, I/We shall be responsible for repaying the benefit/assistance amount at an interest rate of 10%.

18. That I/We will keep the unit operational during the assistance period and for at least three years thereafter.
19. That in the event the unit does not remain operational as per regulations, I/We shall be responsible for repaying the benefit/assistance amount.
20. That we have obtained all necessary legal approvals, consents, and permits required for establishing the industry.
21. That I/We acknowledge that non-compliance with any of the above conditions may lead to legal action, recovery of the assistance amount, and disqualification from future incentives under the policy.

Place:

Date:

Signature of MD/ CFO/Proprietor/
Partner Of Organization

Name

Designation.....

Verification

I, above deponent hereby state and verify that the contents of this affidavit are true to my personal knowledge and belief, and nothing has been concealed. In case of any concealment and misrepresentation of facts mentioned above I shall be solely responsible for that and shall ensure to return the sanctioned assistance with penal interest compounded annually @ 10% per annum.

Place:

Date:

Signature of MD/ CFO/Proprietor/
Partner of Organization

Name

Designation.....

Annexure 5: EXPORT PERFORMANCE DETAILS

11(a): Year on year export details

Statement of Exports / Deemed Exports / Foreign Exchange Earned

Type of Exports in USD (FOB / FOR value / Foreign Exchange Earned)	Current Year in USD (Specify Period)	Previous Year 1 in USD	Previous Year 2 in USD	Previous Year 3 in USD
1. Exports of goods without Weightage				
2. Exports of services without Weightage				
3. Exports with Double Weightage				
4. FOR value converted in USD for Deemed Exports under FTP				
5. Exports Value converted in USD for receipts in ₹ under para 2.53 of FTP				

6. Exports of SEZs / EOUs / EHTPs /STPs/ BTPs units, if clubbing is sought				
7. Total (in USD)				
<p>Note 1: A shipment / service transaction can be included only once in one of the categories eligible for double weightage. Note 2: If the exports are in any other currency other than USD like Euro, ₹ etc, these shall be converted to USD on the date of realization as per rate notified by customs for export purposes.</p>				

11(B): Export Product details

Details of exports of Top 5 Merchandise HS lines and Top 5 service exports (if any) in the last financial year:

SI no.	HS Code as per ITC HS (AT 6 DIGIT LEVEL)
1	
2	
3	
4	
5	
	% age of Top 5 items in total merchandise exports of last financial year - %

For information dissemination on DGFT Portal of List of Status Holders, the following details are to be provided by all Star Export Houses:

5. Brief Description of the Business (in 100 word):
6. Link of the Website:
7. Email ID for Business Enquires:
8. Number of employees as on 31st March of Last Financial year: