

## District Administration, Gurugram

### **Restrictions on Industrial & Commercial Establishments**

Dated - 20<sup>th</sup> May '20

Whereas, the COVID-19 has been declared as pandemic by the World Health Organization and National Disaster Management Authority, being satisfied that the country is threatened with the COVID-19 epidemic, has declared lockdown in the entire country. In compliance of the orders by the Govt. of Haryana from time to time, the orders of the lockdown have been issued in the territorial jurisdiction of the district Gurugram.

In compliance of the order issued by Addl. Chief Secretary Govt. of Haryana, Urban Local Bodies Department, Chandigarh memo No. ADULB/Admn/2020/28396 dated 18.05.2020 and by the Ministry of Home Affairs, Govt. of India order no 40-3/2020-DM-1 (A) dated 17.05.2020 and to contain the transmission of COVID-19 disease, the orders under sections 30 and 34 of the Disaster Management Act, 2005. **I, Amit Khatri, IAS, District Magistrate, Gurugram** do hereby regulate the operations of the activities in the territorial jurisdiction of the district Gurugram, which are summarized as:-

- 1. The following activities will continue to remain prohibited upto 31<sup>st</sup> May, 2020.**
  - i. All domestic and international air travel of passengers, except for domestic medical services, domestic air ambulance and for security purposes or for purposes as permitted by MHA.
  - ii. All passenger movement by trains, except for security purposes or for purposes as permitted by MHA.
  - iii. Metro rail services.
  - iv. Inter-State movement of individuals except for medical reasons or for activities as permitted by MHA.
  - v. All schools, colleges, educational/training/coaching institutions etc. will remain closed. However, online/ distance learning shall be permitted.
  - vi. Hotels, restaurants and other hospitality services, except those meant for housing health/police/Government officials/healthcare workers/stranded persons including tourists and for quarantine facilities; and running of canteens at bus depots, railway stations and airports. Restaurants shall be permitted to operate kitchens for home delivery of food items.
  - vii. All cinema halls, shopping malls, gymnasiums, swimming pools, entertainment parks, theatres, bars and auditoriums, assembly halls and similar places.
  - viii. All social/ political/ sports/ entertainment/ academic/cultural/religious functions/ other gatherings and large congregations.
  - ix. All religious places/ places of worship shall be closed for public. Religious congregations are strictly prohibited.
  - x. Operations of Dine-In services in all the restaurants, cafes, eateries, dhabas shall remain suspended except for take away, drive thru, home delivery services and room services in Hotels/Home stays/short terms Rentals.
- 2. The Following movement shall be permitted with restrictions except in the Containment Zones as specified:-**
  - i. All Private Offices can operate with upto 50% strength as per requirement, with the remaining persons working from home.
  - ii. Government Offices shall operate on similar lines as per Govt. of Haryana letter no. 62/19/2020-IGSI dated 18<sup>th</sup> May, 2020.
  - iii. Sports complexes and stadia will be permitted to open; however, spectators will not be allowed as per Standard Operating Procedure (SOP) issued by Govt. of Haryana, Department of Sports & Youth Affairs, Chandigarh.
  - iv. Inter-State movement of passenger vehicles and buses, with mutual consent of the state (s)/UT(s) involved.
  - v. **Transportation by Buses:** Intra-State movement of buses shall be permitted with the condition that not more than 50% of the bus capacity is occupied including the bus staff. In the case of buses, boarding shall be allowed only from the rear door while de-boarding shall be allowed only from the front door. Before entering into bus, each passenger shall be screened through thermal gun on 'best effort' basis. The Transport Department shall deploy adequate number of bus conductors inside each bus at capacity to 50% of the bus. Social distancing shall be ensured by Transport Department at all bus stands/depots by deploying adequate number of marshals.



- vi. Movement of individuals and vehicles is allowed. Four wheeler vehicles will have maximum two passengers besides the vehicle driver.
3. Further, during the next two weeks of Lockdown 4.0, the **Industrial establishments**, outside Containment zone, shall be permitted to function as per State Government Directives as laid down below:-

S.No.	Type	19.05.2020 to 31.05.2020
A.	Industrial areas with Access Control viz. IMT/IA/IDC/SEZ etc.	All with 100% staff
B.	Industries in the Rural areas	
C.	E-Commerce	
D.	Other Industry in Urban/Municipal area other than 'A' above	

### SHOPS AND MARKETS

The activities which will remain operational are hereby categorized as under for the purpose of regulation:-

Category of shops	Category of Activities	Areas	Operation Timing and Days
<b>Stand-alone (single) Shops</b>  <b>Neighborhood (Colony) Shops</b>  <b>Residential Complex Shops</b>  <b>Sector Markets/HSVP Markets/Bazars/ Markets/ Market Complexes</b>	(A)	Urban Area / Rural Area	07:30 AM to 06:30 PM All Days
	1. Essentials (Atta chakki, Ration, Milk/Dairy, Fruits and Vegetables, Chemists etc, groceries Stores/kiryana/Super Markets, meat and poultry) 2. Poultry/Animal feed, fertilizer seeds, Agricultural tools etc. 3. Veterinary Services 4. Courier & Postal Services		
	(B)		
	1. Plumber and electrician, Fan, Cooler, AC repair etc services 2. Cycle stores and repairs 3. Inverter battery, Genset etc. Electronics (Computer/laptop /mobile/ watches/clocks etc) including repair 4. Photostat, mobile recharge 5. Waterpurifiers/Refrigerators/LED Microwaves/ovens/Stove/gas stove etc. and repairs 6. Construction materials 7. Hardware and Paints 8. Furniture/plywood/timber/glass etc and works		08:00 AM to 06:00 PM Monday Wednesday Friday
	(C)		08:00 AM to 06:00 PM Tuesday Thursday Saturday
	1. Gift Shops and toy stores 2. Bag and suitcase shops 3. Opticals shops 4. Readymade Garments/Clothing shops 5. Utensils/Crockery shops 6. Dry cleaners shops 7. Jewellery Shops 8. Bedding and Furniture		



Any category not covered in the categories mentioned above as B & C may be considered to be part of the "C" category of activities as per discretion of concerned SDM's.

And whereas Municipal Corporation/Municipal Council/Municipalities have to ensure social distancing by shopkeepers as well as visitors/customers during trading activities in such markets as per Standard Operating Procedure (SOP) as mentioned in the orders.

All the Shopkeepers/Trader's Association/Market Association in tie up with MCG/MC's/Police may explore **colour strip marking** in front of shops for identification of category of shops (B & C) for staggered opening/closing of shops in such a manner that it is easy to identify the category of the shops to simplify enforcement.

All establishments shall ensure permanent paint marking outside and inside their premises.



These marks shall be made 6 feet apart and it shall be ensured that persons visiting and working maintain social distancing by means of those marks. They shall also ensure that there is enough space for people to stand as per markings.

Joint Commissioner/Executive officers/Secretary of Municipal Corporation/Municipal Council/Committees and SHO (Traffic) or SHO Concerned shall identify suitable sites/locations for parking of vehicles in a staggered manner.

Sub-Divisional Magistrate/Incident Commander Sohna, Pataudi and Joint Commissioner Municipal Corporation, Gurugram to constitute inspection teams in order to regulate the crowd in markets, maintenance of social distancing in the market and to ensure implementation of the orders.

**IT IS TO BE NOTED THAT THE ACTIVITIES ALLOWED UNDER THESE ORDERS WILL NOT BE PERMITTED IN THE CONTAINMENT ZONES.**

**As per National directives for COVID-19 management, the following are the lockdown measures/SOP to be complied with for public and the Work Places-**

**Measure at Work Place:-**

- I. Wearing of face cover is compulsory in all work places and adequate stock of such face covers shall be made available.
- II. All persons in charge of work places shall ensure social distancing as per the guidelines issued by Ministry of Health and Family Welfare, both within the work places and in company transport.
- III. Social distancing at work places shall be ensured through adequate gaps between shifts, staggering the lunch breaks of staff, etc.
- IV. Provision for thermal scanning, hand wash and sanitizer preferably with touch free mechanism will be made at all entry and exit points and common areas. In addition, sufficient quantities of handwash and sanitizer shall be made available in the work places.
- V. Frequent sanitization of entire workplace, common facilities and all points which come into human contact e.g. door handles etc., shall be ensured, including between shifts.
- VI. Persons above 65 years of age, persons with co-morbidities, pregnant women and children below the age of 10 years shall stay at home, except for meeting essential requirements and for health purposes.
- VII. Use of *Arogya Setu* app shall be made mandatory for all employees, both private and public. It shall be the responsibility of the Head of the respective Organizations to ensure 100% coverage of this app among the employees.
- VIII. Arrangements for transport facilities shall be ensured with social distancing, wherever personal/public transport is not feasible.

**Measures at Public Places-**

- I. Shopkeepers as well as visitors/customers should wear gloves and masks to avoid hand contact.
- II. All persons in charge of public places and transport shall ensure social distancing as per the guidelines issued by Ministry of Health and Family Welfare.
- III. No organization/ manager of public place shall allow gathering of 5 or more persons.
- IV. Marriages related gatherings shall ensure social distancing, and the maximum number of guests allowed shall not be more than 50.
- V. Funeral/ last rites related gatherings shall ensure social distancing, and the maximum numbers allowed shall not be more than 20.
- VI. Spitting in public places shall be punishable with fine of Rs. 1000/-.
- VII. Consumption of liquor, *paan*, *gutka*, tobacco etc. in public places is not allowed.
- VIII. Shopkeepers in all the cases including, Shop selling liquor, *paan*, *gutka*, tobacco etc. will ensure minimum six feet distance (2 Gaz ki Doori) from each other. Proper marking of circles at the required distance should be done on regular basis so that customers/visitors shall wait for their turn and also-ensure that not more than 5 persons are present at one time at the shop. If social distancing is not maintained by any shop, then the said shop shall be liable to be closed in view of public health hazard involved in containing the spread of COVID-19 pandemic and the shopkeeper shall also be liable for prosecution under the relevant laws.
- IX. The customers visiting these market places should not park their vehicles (both two-wheelers and four wheelers) in front of any shop/rehris but park these vehicles at parking places.



All the concerned are hereby ordered to comply with the directions above. Any violation of these instructions/orders is liable to criminal prosecution under the relevant provisions of the Disaster Management Act, 2005 and punishable under section 188 of the Indian Penal Code.

In view of the emergent nature of the order, it is being issued ex-parte and is addressed to the public in general this order shall come in to force with immediate effect and shall be effective up to 12:00 mid night on 31-05-2020.

This order shall be promulgated within the limits of Gurugram District through publicity van of public relations department as also by affixing of copies of this order at District, Sub Divisional & Tehsils, Courts, Public places as well as the Police Stations.

Given under my hand and seal of the court on 20<sup>th</sup> May, 2020.



District Magistrate,  
Gurugram

Endst. No. 1797 / MB Dated: 20-5-2020

A copy is forwarded to the following for information and necessary action:-

1. Chief Secretary to Govt. of Haryana, Chandigarh.
2. Additional Chief Secretary to Govt. of Haryana, Revenue & Disaster Management, Department, Chandigarh.
3. Additional Chief Secretary to Govt. of Haryana, Home Department, Chandigarh.
4. Additional Chief Secretary to Govt. of Haryana, Health Department, Chandigarh.
5. Director General of Police, Haryana, Chandigarh.
6. ADGP/CID, Haryana, Chandigarh.
7. Commissioner, Gurugram Division, Gurugram.
8. Commissioner of Police, Gurugram.
9. Commissioner, Municipal Corporation, Gurugram.
10. DCP (Hq./Manesar/West/East/South/Traffic), Gurugram.
11. Additional Deputy Commissioner, Gurugram.
12. CEO, ZP, Gurugram.
13. Sub Divisional Officer, Gurugram/Sohna/Pataudi/Badshahpur.
14. Estate Officer-I & II, HSVP, Gurugram.
15. Joint Commissioner, 1, 2, 3 and 4 Municipal Corporation, Gurugram.
16. District Revenue Officer, Gurugram.
17. District Development & Panchayat Officer, Gurugram.
18. Civil Surgeon, Gurugram.
19. Joint Director, District Industries and Commerce, Gurugram.
20. Assistant Labour Commissioner, Gurugram.
21. Deputy Director, Animal Husbandry and Dairying, Gurugram.
22. Regional Officer, Haryana State Pollution Control Board, Gurugram.
23. Distt. Education Officer, Gurugram.
24. District Food Supply & Controller, Gurugram.
25. XEN, Panchayati Raj, Gurugram.
26. XEN, PHED, Gurugram.
27. Divisional Forest Officer Gurugram.
28. XEN, HSAMB, Gurugram.
29. XEN, HSVP Division No. 1 & II, Gurugram.
30. XEN, PWD B&R (Prov. Divn.), Gurugram.
31. XEN, Horticulture, Gurugram.
32. All Tehsildar/Naib Tehsildar in Gurugram.
33. All concerned Officers.
34. EO, Municipal Council, Sohna.
35. Secretary, Municipal Committee, Pataudi, Hailymandi, Farrukhnagar.
36. Secretary, Market Committee Gurugram.
37. District Drug Controller, Gurugram.
38. District Public Relation Officer, Gurugram.
39. District Information and Technology Officer, Gurugram.
40. PA to DC Gurugram.

District Magistrate,  
Gurugram