

From

The Additional Chief Secretary to Govt. of Haryana,  
Industries & Commerce Department

To

1. All the Administrative Secretaries in the State of Haryana
2. All the Divisional Commissioners in the State of Haryana
3. All the Deputy Commissioners in the State of Haryana
4. All Joint Director/ Deputy Director, District Industries Centres in the State of Haryana

Memo No. Admn.III/COVID-19/2020/6268-A  
Dated: the Chandigarh, 30.04.2020

**Subject: Revised guidelines to implement MHA guidelines dated 15th April 2020 with regard to industry and other establishments.**

This is in continuation to the letter vide Admn.III/COVID-19/2020/6222-A dated 19.04.2020 on the subject cited above.

2. Government of India has extended the lockdown period till 03.05.2020 and MHA has sent another set of guidelines dated 15.04.2020 giving certain exemptions. The State Government in Revenue Department had subsequently issued guidelines dated 19.04.2020 for implementation of consolidated guidelines for containment of COVID-19.

3. Subsequently, Government of India further issued clarification vide letter dated 23<sup>rd</sup> April 2020, wherein it has been mentioned that: -

*"Finally, it is emphasized that subject to compliance with the SOP on social distancing, no fresh license or statutory approval is required for resumption of permitted activities during the lockdown period. For example, an industrial activity, allowed to operate prior to lockdown, needs no fresh statutory approval, once it has been included as permitted activity under consolidated revised guidelines and has complied with the SOP on Social Distancing."*

3. Further, the State has issued the following revised guidelines to ensure compliance with the guidelines and subsequent clarifications issued by MHA.

a) In the 14 districts of Haryana apart from Faridabad, Gurugram, Sonapat, Panipat, Nuh, Palwal, Jhajjar & Panchkula, immediate automatic self-generated approvals shall be accorded as soon as the application is submitted on the portal as per the norms given below:

For Industries / Industrial establishments / Commercial Establishments (other than IT and ITeS units)

- i) In case of workforce requirement up to 20 people, 100% of the requirement shall be allowed

- ii) In case of requirement of more than 20 people, 50% of the workforce or 20 people, whichever is higher, shall be allowed

For IT and ITes units

- i) In case of workforce requirement up to 20 people, 50% of the requirement shall be allowed
- ii) In case of requirement of more than 20 people, 33% of the workforce or 10 people, whichever is higher, shall be allowed

For Construction projects

- i) In every case of in-situ construction projects (allowed in 16.iii of MHA guidelines), operations shall be allowed with 100% of the total workforce. However, no passes will be issued for the same.
- ii) In case of non-in-situ projects (allowed in 16.i&ii of MHA guidelines), operations shall be allowed with 50% of the total workforce with issuance of Blue passes

- c) In case the number of COVID-19 positive cases in any of these 14 districts reaches 15, all industrial units / Commercial Establishments / Construction Projects, shall have to shut down their operations. Therefore, as soon as there are 10 COVID-19 positive cases in the district, an auto-alert shall be sent to every industrial unit, commercial establishment and construction project that has obtained approval on the portal that the district is only 5 short of the limit of 15 COVID-19 positive cases after which their permission and passes shall automatically become invalid and they would have to shut their unit down. Similar messages will be sent with every increase of COVID-19 cases upto 15. As soon as the said limit of 15 is reached, all permissions shall stand automatically withdrawn.
- d) In the remaining 8 districts of Faridabad, Gurugram, Sonipat, Panipat, Nuh, Palwal, Jhajjar & Panchkula, permissions shall be granted on the basis of block/zone (in case of Municipal Corporation)/ city level assessment. If the number of COVID-19 positive cases in the last 28 days in any block/ zone (in case of Municipal Corporation)/ town reaches or exceed 10, no industrial unit (except essential goods & services) shall be allowed to operate. Therefore, as soon as there are 6 COVID positive cases in any block/town of the said districts, an auto-alert shall be sent to all approved units of the industrial units / Commercial Establishments / Construction Projects on the lines indicated in para 6(b) above.
  - i) The blocks/towns/ zones (in case of Municipal Corporation) of the above-mentioned districts which have less than 10 cases shall be allowed to operate as per the MHA Guidelines of 15th April 2020 on similar lines as elaborated in para 5(a) of this order.
  - ii) Passes to an individual unit in such districts shall be issued as per the formulation given in 6. a (i),(ii), (iii).

- e) Industries / Commercial Establishments / Construction projects employing less than 10 workers in any of the 22 districts of Haryana need not apply to the State Government and may resume operations subject to the social distancing norms and other requirements as mentioned in MHA guidelines.
- f) In all 22 districts, Industrial units / Commercial Establishments / Construction Projects having in-situ labour shall be allowed to operate, with all the workers present in their premises, as per SOP.
- g) In all 22 districts in respect of every unit that does not begin functioning within 7 days of approval, the approval shall be liable to be cancelled without notice.
4. The District Administration shall continuously assess the on ground situation and if new COVID19 cases arise in the district, Deputy Commissioner (DC) may like to review the guidelines.
5. It is emphasized that in any district 100% Export Oriented Units and Units with 100% In situ labour shall be given preference in issuance of passes and other necessary facilitation support required to commence operations. Further, industrial establishments shall make arrangements for stay of workers within their premises as far as possible and / or in adjacent buildings and for implementation of SoPs mentioned in para 21(ii) of MHA guidelines dated 15.04.2020 (copy enclosed).
6. MHA guidelines lay emphasis on expediting the resumption of industrial operations in Rural areas. Therefore, all concerned including the authorities of District Administration are encouraged to give preference to units in Rural areas.
7. The committees formed vide letter no Admn.III/COVID-19/2020/6222-A dated 19th April 2020 shall undertake inspections of the above permitted activities in their area of jurisdiction after automatic approval to check their adherence to the SOPs and Social Distancing Norms within a period of five (5) days.
8. The above-mentioned guidelines shall be applicable only to units not falling in a containment zone.

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(TVSN Prasad, IAS)

Additional Chief Secretary to Govt. of Haryana  
Industries & Commerce Department

A copy of the above is forwarded to the following for information and necessary action:

1. Senior Secretary to the Chief Minister for kind information of Hon'ble CM
2. PS to the Dy. CM for kind information of Hon'ble Dy. CM
3. Chief Secretary to Government of Haryana
4. PSCM
5. APSCM
6. Director of Industries & Commerce, Haryana
7. Senior Technical Director, NIC Haryana with a request to make the necessary changes in the software in compliance of the revised guidelines

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Addl. Director Industries & Commerce (EoDB)  
For Additional Chief Secretary to Govt. of Haryana  
Industries & Commerce Department