

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
HEALTH AND FAMILY WELFARE DEPARTMENT  
9<sup>TH</sup> LEVEL, A-WING, DELHI SECRETARIAT, IP ESTATE, NEW DELHI - 110002

No.F.51/DGHS/PH-IV/COVID-19/2020/M/prsecyhfw/2816-2915 Dated: 20/03/2020

**ORDER**

In exercise of the powers conferred by The Delhi Epidemic Diseases, COVID-19, Regulations, 2020 under The Epidemic Diseases Act, 1897, the following directions are hereby issued for the purpose of prevention and control of the outbreak of epidemic disease namely COVID-19 in NCT of Delhi, with immediate effect:-

(i) The list of essential services / activities performed by various departments/Autonomous Bodies/PSUs etc. of Govt. of NCT of Delhi, as placed at Annexure-I, shall continue to function unhindered and as usual.

(ii) All services / activities in Departments/Organizations of GNCT of Delhi other than those included in Annexure-I, shall remain suspended with immediate effect till 31<sup>st</sup> March, 2020. However, HoDs may assess the requirement of functioning of any branch/unit under their administrative control as essential, and may order for opening of those branches/units as per the administrative exigencies/requirement, with minimal staff.

(iii) All employees who are directed not to come to office during the said period i.e. till 31<sup>st</sup> March, 2020 shall make themselves available at all time through electronic modes of communication like Mobile, Landline Phone, e-Mail, whatsapp etc.

(iv) All contractual/outsourced employees who are directed to not come to office, shall be paid their wages/honorarium in full and shall make themselves available at all time through electronic modes of communication like Mobile, Landline Phone, e-Mail, whatsapp etc.

(v) No station leave, whatsoever to any of the employee shall be granted during the said period i.e. upto 31<sup>st</sup> March, 2020. All station leave already granted to any of the employees stands cancelled with immediate effect.

In case of any urgent and compulsory situation, where the employee is required to leave the station, during this period i.e. upto 31<sup>st</sup> March, 2020, a specific approval/permission of the HOD concerned shall be obtained. Leaving the station without approval of the HOD concerned during this period shall amount to violation of instructions of the Government with all consequential actions.

(vi) During the said period i.e. upto 31<sup>st</sup> March, 2020, all employees are directed to strictly follow, in letter and spirit, the preventive measures to be taken to contain the spread of Novel Corona Virus (Covid-19) as prescribed in the Services Department OM No. F.2/11/2017/S.I./760-772 dated 17.3.2020.

(vii) In addition, during the said period i.e. upto 31<sup>st</sup> March, 2020, all the employees are strongly advised to remain at home and avoid all social visits/gatherings/functions etc.

(viii) All trainings, conferences, inter-departmental meetings etc. within station or outstation shall not be scheduled during the said period i.e. upto 31<sup>st</sup> March, 2020. Any such training, conference, inter-departmental meeting already scheduled for the said period stand cancelled. All outstation Trainings, meetings, conferences etc. falling during the period i.e. 31<sup>st</sup> March, 2020 also stand cancelled. The essential conference/meetings required to be conducted shall be arranged by adopting IT tools.

(ix) All Addl. Chief Secretaries/Principal Secretaries/Secretaries/HoDs would continue to function and their personal branches shall remain open.

(x) All the district level/Zonal Offices of all deptts of GNCTD shall function under the direct supervision and control of the District Magistrate concerned.

(xi) In line with the advisory dated 13.03.2020 issued by Hon'ble High Court of Delhi, all quasi-judicial authorities are advised to adopt bare-minimum functioning till 31<sup>st</sup> March 2020.

This issues with the approval of Hon'ble Lt. Governor, Delhi.

  
(Padmini Singla)  
20/03/2020

Secretary (Health & Family Welfare)

**All Principal Secretaries/Secretaries/  
HoDs/Local and Autonomous Bodies/PSUs  
Govt. of NCT of Delhi.**

No.F.51/DGHS/PH-IV/COVID-19/2020/M/prsecyhw/2816-2915 Dated: 20/03/2020

Copy to: -

1. Pr. Secretary to Hon'ble Lt. Governor of NCT of Delhi, New Delhi
2. Addl. Secretary to Hon'ble C.M., Govt. of Delhi, New Delhi.
3. Secretary to Hon'ble Dy. C.M, Govt. of Delhi, New Delhi.
4. Secretary to Speaker, Delhi Vidhan Sabha.
5. Secretary to Dy. Speaker, Delhi Vidhan Sabha.
6. Secretaries to All Ministers, Govt. of NCT of Delhi
7. OSD to Leader of Opposition, Delhi Vidhan Sabha.
8. Director, DIP with the request for wider publicity.
9. SIO, NIC for uploading the same on the website of Delhi Government.

  
(Padmini Singla)  
20/03/2020

Secretary (Health & Family Welfare)



**List of Essential Services in G.N.C.T. of Delhi**

<b>S.No.</b>	<b>Service</b>	<b>Component</b>	<b>Status</b>
1	Medical Services	Health Operations/ All Hospitals (including Ayurvedic / Homeopathic) Clinics/ Public Pharmacies/ Dispensaries/ AAMCs	Fully Operational
2	Solid Waste Management	Operations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home
3	Public Cleansing/Sanitation	Operations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home
4	Community and Public Toilets	Operations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home
5	Fire Service	Fire fighting operations	Fully Operational
		Fire Stations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home
6	Power	Repairs, Maintenance, Operations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home
7	Water Supply and Sewerage	Repairs, Maintenance, Operations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home
8	Public Transport	Repairs, Maintenance, Operations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home
9	Relief and Rehabilitation work	Operations	Fully Operational

<b>S.No.</b>	<b>Service</b>	<b>Component</b>	<b>Status</b>
10	EOC (Emergency Operation Centre) and Control Room	Operations	Fully Operational
11	Functions towards Essential Commodities Act, Enforcement activities, implementation of control orders etc. and General Administration to ensure smooth day to day life of citizen.	Operations	Fully Operational
12	Veterinary	Operations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home
13	Night Shelter	Operations	Fully Operational
14	Food and Civil Supplies / PDS	Operations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home
15	Enforcement for anti-hoarding/ black-marketing/food adulteration/illicit liquor	Operations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home
16	Law enforcement	Police	Fully Operational
		FSL	Fully Operational
		Prisons	Fully Operational
17	Civil Maintenance (Engineering)	Repairs, Maintenance, Operations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home
18	Civil Defence / Home Guards	Operations	Fully Operational
		General Administration/ Others	Minimum Operations/ Work from Home